



## *Fremington Parish Council*

### **FREEMINGTON PARISH CLERK & RESPONSIBLE FINANCIAL OFFICER (MATERNITY COVER)**

Pro-Rata NJC SCP 43 - 47 (£39,002- £42,806 FTE) dependant on experience & qualifications.

Up to 37 hours per week-Fixed Term (end of February 2019 to end of January 2020\*)

Fremington Parish Council is seeking a self-motivated person with experience in Local Government to join a dedicated team to cover maternity leave for 11 months.

The ideal candidate will be an excellent communicator, demonstrate strong governance, financial management and administration skills, combined with the ability to be flexible, as attendance at evening meetings is necessary.

For an application pack or further information please contact:

Mrs Victoria Woodhouse, Parish Clerk, Council Offices, 12 Higher Road,  
Fremington, Barnstaple, EX31 3BG, 01271 321063 or email

[clerk@fremingtonparishcouncil.gov.uk](mailto:clerk@fremingtonparishcouncil.gov.uk)

**Closing date 12 noon on Monday 7th January 2019**

\*dates to be confirmed