

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 27th September 2018 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

- Present:** Cllrs D Chalmers (Chairman), R Cann and A Rennles
Mrs V Woodhouse, Parish Clerk
- 1809/34 **Apologies for Absence**
Cllr Mrs Kingdom and Miss L Goodger.
- 1809/35 **Declarations of Interest**
None.
- 1809/36 **To agree the agenda as published**
It was **resolved** to agree the agenda as published.
- 1809/37 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 26th July 2018 as a correct record**
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 26th July 2018 as a correct record. Cllr Chalmers duly signed the minutes.
- 1809/38 **Chairman's Announcements**
Cllr Chalmers reported that the Secretary for the Devon Association of Local Councils was retiring after 26 years of service. It was noted that a collection was being undertaken towards a retirement gift and agreed for the Clerk to arrange a donation of £25 under delegated powers and send a card thanking them for their support over the years.
- 1809/39 **Public Participation**
None.
- 1809/40 **Staff Salaries - To approve staff salaries for the months of August & September 2018**
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the months of August & September 2018.
- 1809/41 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from the 27th July 2018 to the 27th September 2018**
The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation. It was **resolved**, with no votes to the contrary, to approve the payments totalling £47,255.39 and receipts totalling £101,701.08, copies of which are attached to these minutes as Appendix One.
- 1809/42 **To consider the Parish Council's Insurance Renewal**
Members considered the quotations for the Parish Council's Insurance Renewal. Members were concerned that the cheapest quotation did not offer comprehensive cover for all of the Parish Council's areas and some had not been identified. It was **resolved**, with no votes to the contrary, to renew on a three year long term agreement through the Parish Council's broker which it had worked closely with over the last six years to ensure comprehensive cover and accept the brokers recommendation to insure with Inspire, although this was not the cheapest cover the Committee was confident that all areas were covered and the additional Rradar Service that was provided as part of the cover would be beneficial to the Council.
- 1809/43 **Close**
The meeting closed at 11.17am.

Signed Dated 25/10/18