



Fremington Parish Council



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To all Fremington Parish Councillors

You are hereby summoned to attend the Annual Meeting of Fremington Parish Council meeting, which will be held on **Monday, 14th May 2018**, at **Fremington Parish Hall**, Higher Road, Fremington, on arising of the Parish Meeting being held at **7.00pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Victoria Woodhouse
Clerk to the Council

Date of issue: 8th May 2018

AGENDA

- 1 To Elect the Chairman for 2018/19 and presentation of Chain of Office
- 2 The Chairman will read and sign the prescribed 'Declaration of Acceptance of Office'
- 3 To Elect the Vice-Chairman for the year 2018/19
- 4 Apologies (Please make any apologies known to the Clerk)
- 5 **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - should be declared at the beginning of the meeting
 - should be declared prior to the item being discussed
 - must be declared on the 'Register of Interests' form, at the meeting, when making a declaration. (Copy of form enclosed with this agenda)
- 6 Chairman's Announcements
- 7 To agree the agenda between Part A and Part B (Confidential)

PART A

- 8 To approve and sign the following:
 - Minutes of the Fremington Parish Council meeting held on Monday 9th April 2018

- 9 **To receive and to ratify the decisions there, the minutes of the following Committee meetings** (Copies enclosed)
 - Parks & Playing Fields Committee Meeting held on Thursday 26th April 2018
 - Finance & Personnel Committee Meeting held on Thursday 26th April 2018
 - Tews Lane Committee Meeting held on Thursday 26th April 2018
- 10 **To receive reports from outgoing Committee Chairmen:**
 - Finance & Personnel Committee
 - Footpaths Committee
 - Parks & Playing Fields Committee
 - Tews Lane Committee
 - Fremington Quay Management Committee
- 11 **To review the Council's Standing Orders** (information enclosed for Cllrs)
- 12 **To review the Council's Financial Regulations** (copies are available in the Councillor packs)
- 13 **To appoint all members of the Council to serve on the Burial Authority**
- 14 **To appoint one Councillor to serve on the Finance & Personnel Committee (and substitute if necessary)**
- 15 **To appoint seven Councillors to serve on the Parks & Playing Fields Committee and one substitute member**
- 16 **To appoint five Councillors to serve on the Footpaths Committee and one substitute member**
- 17 **To appoint seven Councillors to serve on the Tews Lane Committee (two of which to include an invitation to the District Council Ward Members to join the Committee) and one substitute member**
- 18 **To appoint seven Councillors to serve on the Fremington Quay Management Committee and one substitute member**
- 19 **To approve that the Chairman, Vice Chairman, Chairman of Finance & Personnel Committee and the Chairman of the relevant committee most closely related to the particular matter constitute an Emergency Committee**
- 20 **To appoint representatives to outside bodies**
- 21 **To review the Council's Assets and Lease Arrangements** (A copy of the Council's Asset Register and Lease Arrangements are enclosed with the agenda)
- 22 **To receive the Councillors attendance record for 2017/18** (Copy enclosed)
- 23 **To receive Parish Council Website Statistics for 2017/2018** (copy enclosed)
- 24 **To receive a report from the Police**

25 Public Participation Period

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate.

26 To discuss and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2017/2018 (information to follow)**27 To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2017/2018 along with the Internal Auditor's Report (information to follow)****28 To consider and agree the Annual Governance and Accountability Return for 2017/2018 (information to follow)****29 To review the Members' Code of Conduct (Copy has already been circulated, no changes proposed)****30 Matters to Note (all held in the office unless specified as enclosed)**

- Newsletter of the Devon Community Resilience Forum – Spring 2018
- DCC – Local Flood Risk Strategy newsletter
- Correspondence from HM Land Registry in response to objection raised to application for adverse possession – Land at Fremington Quay (copy enclosed)

31 County and District Councillors' Reports - To receive reports from the County Councillor and District Councillors for information only.**32 To consider hire of Fremington Quay for the Nightwalk (information has already been circulated)****33 To consider Street Naming and Numbering for Lyddicleave, Bickington (information enclosed for Cllrs)****34 To receive DALC report and information on the Devon Strategic Partnership that focused on the roll out of Universal Credit and the Councillor Advocate Scheme (item requested by Cllr Chalmers)****35 To receive update on the General Data Protection Regulations (information to follow)****36 To consider Consultation on Application for a Marine Licence (information enclosed for Cllrs)****37 To consider works to BMX track in Griggs Field****38 To receive correspondence from the Taw and Torridge Estuary Forum and consider representation from the group at a future Council meeting (information enclosed for Cllrs)**

39 Devon County Council – Planning Application

Devon County Council, the determining Authority, has asked for comments from this Parish Council on the following planning application:

Town and Country Planning General Regulations 1992 – Regulation 3

Ref: JR/DCC/4051/2018

Proposal: Removal of old dilapidated "Devon Lady" classroom block and replacement with a permanent modular classroom building

Location: Fremington Community Primary School, Beechfield Road, Fremington EX31 3DD

40 North Devon Council – Planning Applications

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

64203 Proposal: Erection of 34 bungalows (12 affordable & 22 open market) & associated works (amended plans)

Location: 50 Oakland Park South, Sticklepath, Barnstaple

Applicant/Agent: Mr J Evans

64730 Proposal: Extensions to dwelling

Location: 1 Cornflower Close, Roundswell, Barnstaple

Applicant/Agent: Mr W Smith

64691 Erection of replacement dwelling

Location: Farm View (former Penhill Nursery), Fremington, Barnstaple

Applicant/Agent: Mr P Brown

41 North Devon Council – Planning Decisions

North Devon Council, the determining Authority, has APPROVED the following applications with conditions as filed:

62667 Proposal: Application for consent for works to trees covered by a Tree Preservation Order in respect of crown reduction (maximum of 2.5 metres reduction to the existing canopy height and radius) of one Beech tree

Location: 11 Shielling Road, Bickington, Barnstaple

Applicant/Agent: Mr M Kidd

64305 Proposal: Demolition of one industrial building & erection of two industrial buildings (Block A comprising three industrial units & Block B comprising five industrial units)

Location: Freebird Estuary Business Park, Yelland Quay, West Yelland, Barnstaple

Applicant/Agent: PWH Surveyors Ltd

64378 Proposal: Reserved matters application for erection of 61 dwellings (outline planning permission 63356)

Location: Land west of Mead Park, Bickington, Barnstaple

Applicant/Agent: Boyer

64431 Proposal: Extension to dwelling

Location: 14 Ballards Crescent, Yelland, Barnstaple

Applicant/Agent: Mr J & Mrs C Collins

64548 Proposal: Erection of new garage & alterations to existing gateway

Location: Elmsleigh, Bickington Road, Sticklepath, Barnstaple

Applicant/Agent: Mr N Polkinghorne, NPAS Devon Ltd

64561 Proposal: Erection of a coffee shop pod (floor area of 167.2 square metres) with outdoor seating area
 Location: Roundswell Retail Park, John Penrose Road, Roundswell, Barnstaple
 Applicant/Agent: Mr M Tombs, NTR Planning Ltd
As amended

64764 Proposal: Application for a non-material amendment to planning permissions 57663 & 63468 in respect of lighting & brick material change
 Location: Land adj B3233, West Yelland, Barnstaple
 Applicant/Agent: Barratt Homes

North Devon Council, the determining Authority, has REFUSED the following applications:

62607 Proposal: Application for consent for works to trees covered by a Tree Preservation Order in respect of removal of one Beech tree
 Location: 11 Shieling Road, Bickington, Barnstaple
 Applicant/Agent: Mr M Kidd

64629 Proposal: Outline application for erection of two open market dwellings (all matters reserved except access)
 Location: Joey's Field, Fremington, Barnstaple
 Applicant/Agent: NPAS Devon Ltd

**ALL PLANNING APPLICATIONS CAN BE VIEWED AT THE PARISH COUNCIL OFFICES
 BETWEEN 9.00AM – 1.00PM MONDAY- FRIDAY**

**ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS
 REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST
 NOTIFY THE PARISH CLERK NO LATER THAN 12 NOON ON THE DAY OF THE
 MEETING**

42 Councillors Questions

- 43 To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

PART B

- 44 To consider draft terms for leases and licences for the management of the Community Facilities on the form Army Camp Development site and consider associated quotations to undertake the work**

- 45 Close**