

**Minutes of the Fremington Parish Council Parks and Playing Fields Committee
held on Thursday 29th March 2018 at 10.00am
at the Parish Council Offices, 12 Higher Road, Fremington**

- Present:** Cllrs T Wood (Chairman), F Biederman, D Chalmers, Miss L Goodger and
Cllr A Rennles
Cllr Mrs S Kingdom as substitute
Mrs Victoria Woodhouse, Parish Clerk
- 1803/25 **Apologies for Absence**
Cllr G Turner
- 1803/26 **Declarations of interests**
Cllr Biederman declared a Personal Interest in Item 1803/32 as the Chairman of the Fremington & District Community Group.
- 1803/27 **To agree the agenda as published**
Agreed.
- 1803/28 **Chairman's Announcements**
Members were informed that a replacement roundabout for the Beechfield Play Area had been ordered.
- 1803/29 **Public Participation Period**
None.
- 1803/30 **To approve and sign the minutes of meeting held on 22nd February 2018 as a correct record**
It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on 22nd February 2018 as a correct record. Cllr Wood duly signed the minutes.
- 1803/31 **To receive further costings to undertake works to the pathway, ditches and BMX Track at Griggs Field**
Members considered the further costings and it was **resolved**, with no votes to the contrary, to defer the item to allow the replacement of the Beechfield Centre project to progress and reconsider once firm costings for this project had been received. It was further **resolved**, with no votes to the contrary, to build up the area around the Aspen Grove entrance and dog bin as an interim measure.
- 1803/32 **To consider request from the Fremington & District Community Group to use the Beechfield Playing Field for the Fremington Royal Wedding Picnic Party**
Members were informed that the Fremington & District Community Group had requested use of the Playing Field from Friday 18th May 2018 to Monday 21st May 2018 with the actual event taking place on Saturday 19th May 2018. There would be a marquee erected on site and a stage area and bar. It was **resolved**, with no votes to the contrary and one abstention, to approve the hire subject to appropriate Public Liability Insurance and a copy of the Risk Assessment being provided to the Parish Council prior to the event and the Community Group obtaining the necessary licences for the event.
- 1803/33 **To consider details and design of the Allotment Welfare building and soil requirements for the allotments associated with the West Yelland Development**
Members considered the proposals and it was **resolved**, with no votes to the contrary, to agree the proposed designs for the welfare building subject to a porch/covered area being added at the front to provide protection from the rain for allotment holders and clarifying the proposed amount of welfare sheds, the Committee would like to see a locker for each allotment plot.

Members were informed that a Soils and Environment Consultant had offered their services as an independent expert in the area of soil science, however, members did not feel this was necessary and felt that the guidance from the National Allotment Society could be followed. It was further **resolved**, with no votes to the contrary, to request a Loams type of soil that has the best bits of clay, sand and silt, is fertile, well-draining and easy to dig.

1803/34 **To receive update on appointment of Architect and Project Manager for the Replacement of the Beechfield Centre Project**

Quotations were circulated for consideration. Members were informed that the quotations allowed for one architect to take the project forward through Building Regulations, Tender process and contract administration/project management. Members' attention was draw to the likely additional costs not covered within the architects' fees such as Structural Engineers and Quantity Surveyors etc. It was noted that the Clerk had met with two of the architects that had provided quotations and was confident that they had understood the project, it was further noted that both these companies have an excellent reputation. After careful consideration and comparison of the quotations it was **resolved**, with no votes to the contrary, to appoint Woodward Smith Chartered Architects to take the project forward, the Committee felt that the companies were reputable, however, the fee proposal was significantly lower.

1803/35 **Close**

There being no further business the meeting closed at 10.50am.

Signed.....

Dated 26/4/18