

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 29th June 2017 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

Present: Cllrs Mrs S Kingdom (Chairman), Mrs J Dyson, A Rennles and T Wood
Mrs V Woodhouse, Parish Clerk

1706/36 **Apologies for Absence**

Cllrs D Chalmers and Cllr Miss L Goodger as substitute member.

1706/37 **Declarations of Interest**

None.

1706/38 **To agree the agenda as published**

It was **resolved** to agree the agenda as published.

1706/39 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 25th May 2017 as a correct record**

Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 25th May 2017 as a correct record. Cllr Mrs Kingdom duly signed the minutes.

1706/40 **Chairman's Announcements**

It was announced that the Local Government Unions' had submitted a pay claim for 2018/2019. The pay claim submitted included a 5% increase on all NJC pay points. Members were informed that this could potentially add 11.09% to the Parish Council's budget and/or precept if approved. It was agreed for the Clerk to respond to DALC's request for details on how the proposed pay claim might impact on the Parish Council.

1706/41 **Public Participation**

None.

1706/42 **Staff Salaries** – To approve staff salaries for the month of June 2017

It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of June 2017.

1706/43 **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 26th May 2017 to 29th June 2017. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation.

It was **resolved**, with no votes to the contrary, to approve the payments totalling £26,363.10 and receipts totalling £1,781.33, copies of which are attached to these minutes as Appendix One.

1706/44 **To review the Parish Council's Fidelity Guarantee**

Members were informed that the Internal Auditor had suggested that the Parish Council's Fidelity Guarantee is reviewed and increased to £337,000. The Parish Council's insurance company had quoted £89.38 for the increase. It was **resolved**, with no votes to the contrary, to increase the Parish Council's Fidelity Guarantee to £337,000.

1706/45 **Close**

The meeting closed at 11.20am.

Signed Dated

DRAFT