

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 30th March 2017 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

The meeting commence at 11.08am.

Present: Cllrs D Chalmers (Chairman), Mrs J Dyson, Mrs S Kingdom, A Rennles and T Wood
Mrs V Woodhouse, Parish Clerk
Cllr Miss L Goodger

1703/49 **Apologies for Absence**
None.

1703/50 **Declarations of Interest**
None.

1703/51 **To agree the agenda as published**
It was **resolved** to agree the agenda as published.

1703/52 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 23rd February 2017 as a correct record**
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 23rd February 2017 as a correct record. Cllr Chalmers duly signed the minutes.

1703/53 **Chairman's Announcements**
It was noted that the Clerk's working environment had been assessed and actioned as appropriate.

Members were informed that an electricity supply to the shed at the Cemetery had been investigated and the starting cost was in excess of £20,000. It was agreed that the cost was prohibitive and not to progress any further.

1703/54 **Public Participation**
None.

1703/55 **Staff Salaries** – To approve staff salaries for the month of March 2017
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of March 2017.

1703/56 **Accounts Due for Payment and Receipts** – To examine and agree the accounts due for payment and receipts received for the period 24th February 2017 to 30th March 2017. The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation.

It was **resolved**, with no votes to the contrary, to approve the payments totalling £18,676.05 and receipts totalling £2,237.27, copies of which are attached to these minutes as Appendix One.

1703/57 **To note completion of duties and Declaration of Compliance for Automatic Enrolment**
It was **resolved**, with no votes to the contrary to note that the Parish Council's duties and Declaration of Compliance for Automatic Enrolment had been completed.

1703/58 **To consider re-investment of Parish Council Funds**

It was **resolved**, with no votes to the contrary, to place £50,000 in a six month fixed term deposit account and another £50,000 in two three month fixed term deposit accounts.

1703/59 **To consider renewal of Routine Inspection of Children’s Play Equipment for the Parish Clerk**

It was **resolved**, with no votes to the contrary, for the Parish Clerk to renew her Routine Inspection of Children’s Play Equipment.

1703/60 **Close**

The meeting closed at 11.40am.

Signed Dated

DRAFT