

Notes from the Fremington Neighbourhood Plan Steering Group Meeting on
Thursday 26th January 2017 2pm in the Parish Council Offices

Present: Cllr Alan Rennles (Chairman), Fremington Parish Council
Cllr Mrs Sue Kingdom, Fremington Parish Council
Cllr Frank Biederman, Fremington Parish Council
Cllr David Chalmers, Fremington Parish Council
Mr John Gulliver, North Devon Public Transport Users
Mrs Lorna Kimberly, Fremington Primary School
Mr David Jury
Mr Martin Parkes, Project Manager
Ms Dawn Eckhart, Devon Communities Together
Mrs Victoria Woodhouse, Parish Clerk, Fremington Parish Council

1. Apologies

Cllr Kelvin Groves, Fremington Parish Council

2. To receive resignation from Cllr Jim Bell

The resignation was received and it was agreed to defer any replacement until after the Parish Council's Co-option.

3. To receive an update on the grant application process

The group was informed that the Awards for All application for £10,000 towards community engagement had been approved and the money received, making a total of £11,150 in successful grants so far.

4. To consider and discuss project detail with the Project Manager, Mr Martin Parkes

The consultation and engagement process was discussed with Martin and Dawn. They confirmed the four areas of engagement which would include preparatory evidence gathering, the youth engagement process, community facilities audit and a household survey timescales were also discussed and agreed. Each stage will be discussed in more detail with the group and the scope agreed as it progresses. Members were keen that the youth engagement process should be as wide spread as possible and should include young adults, the importance of a household survey was also discussed and ensuring that everyone is given an opportunity to complete the survey methods for this would be investigated.

It was agreed that the group would forward details on the community, such as magazines that could be approached for advertising and key distribution points, to Martin and Dawn.

5. To note date and time for next meeting

It was noted that next meeting would be on Thursday 23rd February at 9am it was agreed for James Anstee from DCC to attend to discuss highway proposals.