



# Fremington Parish Council

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To: Members of the Finance & Personnel Committee:  
Cllrs J Bell, Mrs J Flynn, B Hockin, Mrs S Kingdom and T Wood.  
cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Monday, 10<sup>th</sup> March 2014** at **6.00pm** at **Fremington Parish Hall**, Higher Road, Fremington, for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Victoria Woodhouse**  
**Clerk to the Council**

Date of issue: 4<sup>th</sup> March 2014

## **AGENDA**

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest** - Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **To agree the agenda as published**
- 4 **Meeting Minutes – To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Monday 13<sup>th</sup> January 2014 as a correct record** (Copies have already been circulated to all Members)
- 5 **Chairman's Announcements - To receive a report from the Chairman**
- 6 **Staff Salaries - To approve staff salaries for the months of January and February 2014**
- 7 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from 14<sup>th</sup> January 2014 to 10<sup>th</sup> March 2014 (inclusive)**
- 8 **Budget Review – To review the Budget for the year to date**
- 9 **To receive Internal Auditor's Interim Report 2013-2014** (copy enclosed)
- 10 **To review Parish Council's policies**
- 11 **To consider training requirements for 2014-2015**

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer  
Vat No. 634 6617 30

**PART B**

- 12 **To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:
  - 13 **To review Job Descriptions**
  - 14 **To review Staff Salaries**
  - 15 **Close**
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