

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Monday 13th January 2014 at 6pm at Fremington Parish Hall, Higher Road,
Fremington**

Present: Cllrs B Hockin (Chairman), J Bell and Mrs S Kingdom
Mrs V Woodhouse, Parish Clerk

1401/01 **Apologies for Absence**

As recorded on the attendance sheet apologies were received from Cllrs Mrs J Flynn and T Wood.

1401/02 **Declarations of Interest**

None declared.

1401/03 **To agree the agenda as published**

It was **resolved** to agree the agenda.

1401/04 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Monday 2nd December 2013 as a correct record**

Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on Monday 2nd December 2013 as a correct record. Cllr B Hockin duly signed the minutes.

1401/05 **Chairman's Announcements**

It was announced that the bank mandates and relevant paperwork had been sent back to Lloyds.

PART A

1401/06 **Staff Salaries** – To approve staff salaries for the month of December 2013

It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of December 2013.

1401/07 **Accounts Due for Payment and Receipts** – To examine and agree the

accounts due for payment and receipts received for the period 3rd December 2013 to 13th January 2014 inclusive. The Parish Clerk circulated the payment and receipt lists. It was **resolved**, with no votes to the contrary, to approve the payments totalling £13,179.55 and receipts totalling £925.07, copies of which are attached to these minutes as Appendix One.

PART B

1401/08 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings)

Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

1401/09 **Fremington Quay Café – Rent Review**

It was **resolved**, with no votes to the contrary, to increase the rent by inflation (2.7% as at August 2013) and then halve this cost to acknowledge the extra responsibility and financial commitment to the Heritage Centre extension.

1401/10 **Close**

The meeting closed at 6.25pm.

Signed Dated