

Notes from the Fremington Neighbourhood Plan Steering Group Meeting on  
Thursday 28<sup>th</sup> January 2016 at 9am in the Parish Council Offices

Present: Cllr Alan Rennles (Chairman), Fremington Parish Council  
Cllr Frank Biederman, Fremington Parish Council  
Cllr David Chalmers, Fremington Parish Council  
Cllr Kelvin Groves, Fremington Parish Council  
Cllr Mrs Sue Kingdom, Fremington Parish Council  
Victoria Woodhouse, Parish Clerk, Fremington Parish Council

1. Apologies  
None.

2. To consider appointments to represent:

- Education – it was agreed to invite Hannah Elcocks from DCC
- Health – it was agreed to invite a representative from the CCG
- Employment – it was agreed to invite Ellen Vernon from NDC
- Transport – it was agreed to invite Brian Hensley from DCC
- Sport – it was agreed to invite the head of department from Petroc

It was noted that a resident from Bickington had shown an interest in joining the Steering Group and it was agreed to invite the resident once the Bickington chapter is discussed.

Sue informed the group that there was also a resident from Roundswell who was interested in the transportation issues and he would also be invited during discussions.

3. To Consider the Model Terms of Reference for the Steering Group as provided by Devon Communities Together  
The terms of reference were discussed, amended and agreed as attached.

4. To Consider Community Consultation and Engagement

It was agreed, once the full steering group has been formed, to hold a stakeholders event and invite representatives from organisations, groups and businesses within the Parish and then to hold a public consultation.

It was agreed to place a standing item on the Full Council Agenda to update the Parish Council on progress.

Meeting closed at 9.50am