



# Fremington Parish Council



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To: Members of the Finance & Personnel Committee: Cllrs D Chalmers, K Groves, Mrs S Kingdom, A Rennles and T Wood

cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday, 29<sup>th</sup> October 2015** at **10am** in the Parish Council Office, 12 Higher Road, Fremington for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Victoria Woodhouse**  
**Clerk to the Council**

Date of issue: 23<sup>rd</sup> October 2015

## **AGENDA**

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest** - Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **To agree the agenda as published**
- 4 **Meeting Minutes – To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 24<sup>th</sup> September 2015 as a correct record** (Copies have already been circulated)
- 5 **Chairman’s Announcements - To receive a report from the Chairman**
- 6 **Staff Salaries - To approve staff salaries for the month of October 2015**
- 7 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from 25<sup>th</sup> September 2015 to 29<sup>th</sup> October 2015 (inclusive)**
- 8 **To assess the Grant Applications received for the financial year 2016/2017 and prepare a recommendation for full Council** (copy of grant applications enclosed)
- 9 **To consider draft budgets for 2016-2017** (information enclosed)
- 10 **To receive the Internal Auditor’s Internal Audit Report 2015-2016 Interim October 2015** (information enclosed)
- 11 **To receive and consider draft Training and Development Policy** (information enclosed)
- 12 **Close**

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer  
Vat No. 634 6617 30