



# Fremington Parish Council



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To: Members of the Finance & Personnel Committee: Cllrs D Chalmers, K Groves, Mrs S Kingdom, A Rennles and T Wood

cc: All Members of the Parish Council

You are hereby summoned to attend a meeting of Fremington Parish Council **Finance & Personnel Committee** which will be held on **Thursday, 24<sup>th</sup> September 2015** at **10am** in the Parish Council Office, 12 Higher Road, Fremington for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Victoria Woodhouse**  
**Clerk to the Council**

Date of issue: 17<sup>th</sup> September 2015

## AGENDA

- 1 **Apologies** (Please make any apologies known to the Clerk)
- 2 **Declarations of Interest** - Members are reminded that all Interests must be declared at the beginning of the meeting and prior to the item being discussed
- 3 **To agree the agenda as published**
- 4 **Meeting Minutes – To approve and sign the Minutes of the Finance & Personnel Committee Meeting held on Thursday 30<sup>th</sup> July 2015 as a correct record** (Copies have already been circulated)
- 5 **Chairman’s Announcements - To receive a report from the Chairman**
- 6 **Staff Salaries - To approve staff salaries for the months of August and September 2015**
- 7 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from 30<sup>th</sup> July 2015 to 24<sup>th</sup> September 2015 (inclusive)**
- 8 **Budget Review – To review the Budget for year to date**
- 9 **To receive Risk Assessments & Water Hygiene Reports & consider associated costs for training and management**
- 10 **To consider draft Legionella Management Policy** (information enclosed)
- 11 **To consider renewal of energy contracts**
- 12 **To consider draft Re-Use of Public Sector Information Policy** (information enclosed)
- 13 **To receive report and consider the Local Council Award Scheme** (information enclosed)
- 14 **Close**

Victoria Woodhouse BA (Hons), Clerk and Responsible Financial Officer  
Vat No. 634 6617 30