

**Minutes of the Fremington Parish Council's Fremington Quay Management Committee
held on Tuesday 1st March 2016 at 10.00am
at the Parish Council Offices, 12 Higher Road, Fremington**

- Present:** Cllrs F Biederman (Chairman), J Bell, D Chalmers, A Rennles, G Turner and T Wood
Mrs Victoria Woodhouse, Parish Clerk, and 4 members of the public.
- 1603/01 **Apologies for Absence**
Cllrs R Cann, Mrs J Flynn and B Sherborne.
- 1603/02 **Declarations of interests**
Cllr Biederman declared a Personal Interest in Item No 1603/04.
- 1603/03 **To agree the agenda as published**
It was **resolved**, with no votes to the contrary, to agree the agenda as published.
- 1603/04 **Chairman's Announcements**
The Chairman announced that the North Devon Hospice had forthcoming events where they would like to use land at Fremington Quay but had not left enough time for items to be placed on an Agenda. The first event would be Mantrak on the 19th March which will entail men walking from Bideford to Barnstaple which would just be a straight through walk. The next would be the Nightwalk on 14th May which will include performers and portaloos, there will also be the Velociraptor Cycle Challenge on 11th September 2016 which involve a food station at Fremington Quay for participants only. No objections were raised and it was noted that the Parish Clerk had stressed the importance to the Hospice of gaining permission from the Parish Council to use land at Fremington Quay as early as possible when organising events.
- 1603/05 **Public Participation**
Members of the public were pleased to be able to see the water tower and the work that had been undertaken to fill the holes along the edge of the BOAT Road. Concerns were raised about the missing sign from the passing place nearest the Quay; it was noted that this had been reported to DCC and the cobbles require weeding, it was noted that this would be carried out but the weather had not been favourable. Members of the public were also concerned about the potholes along the highway and BOAT Road; it was noted that three had been filled and the others did not yet meet the specification for filling. It was noted that the building materials had been removed from the car park and there had been trouble with people still accessing the additional car parking which had been closed for the winter and driving around. It was agreed to report this to the Police.
- Members of the public raised concerns over the proposal to hold weddings at Fremington Quay and were concerned about the impact it could have on traffic, members of the public wishing to use the Quay and residents.
- It was reported that the damp in the Warden's Accommodation was improving and no new damp had been seen since the tenants had fixed the extractor fans and purchased a dehumidifier.
- 1603/06 **To approve and sign the minutes of the meeting held on 20th October 2015 as a correct record**
It was **resolved**, with no votes to the contrary and one abstention, to approve the minutes of the meeting held on 20th October 2015 as a correct record. Cllr Biederman duly signed the minutes.

- 1603/07 **To receive update on the Water Tower and Well and associated quotations for repairs to the Water Tower**
 It was reported that the Buddleias in the Well had been killed and the Well had been repointed where necessary. The Ivy had been removed and killed from the Water Tower and the structure was found to be sound, however, the roof required replacement and the Ivy could not be removed from the roof unless it is replaced. Quotations had been sought and only one reply received, the cost of which was £1,340 to replace with like for like. Members considered the significance of the Water Tower and it was **resolved**, with no votes to the contrary, to investigate options for funding the replacement roof, to ask if the Water Tower could be linked into the proposals for the Coastal Communities Fund and to investigate future uses of the Water Tower.
- 1603/08 **To consider conditions for hire of Fremington Quay as a Wedding Venue**
 Members considered the conditions of hire for Fremington Quay as a Wedding Venue and it was **resolved**, with no votes against and one abstention, to add the following conditions to the existing hire conditions:
- Hire for wedding will be Friday to 10am Monday morning, all equipment must be removed from site by 10am on the following Monday morning.
- There is no provision for electricity or water at the site and it is the hirer's responsibility to ensure provision is made.
- All music and activity must cease by 9pm.
- Portaloos must be provided at a ratio of 1 to 25 people as a minimum.
- A mini bus must be provided to transport guests to the venue.
- It is the hirer's responsibility to investigate and obtain as necessary any licences required.
- A maximum of 150 guests will be permitted.
- A hire fee of £5,000 will be applicable for the hire.
- Each request to hire Fremington Quay as a Wedding Venue will be considered on its own merits and the Parish Council reserves the right to refuse hire.
- 1603/09 **To consider request from tenants for permission to install a wood burner in the café**
 The tenants reported that they were considering installing a wood burner at their own cost in the café to try and offset the electricity bills and provide an enhanced ambience. It was **resolved**, with no votes to the contrary, to organise a site meeting with the Fremington Quay Environment Group, which still retains the visual rights for the existing Heritage Centre, and the contractor.
- 1603/10 **To consider extension to License to enable Devon County Council to finish repairs to the bridge**
 Members had been informed that the works to the bridge were running behind schedule and would not be completed before the licence expires with DCC for the siting of its compound or before Easter. It was noted that the delay was mainly due to the weather and the tide. DCC had requested an extension to the Licence to site the compound. It was **resolved**, with no votes to the contrary, to extend the licence until the 31st May 2016 and to charge a pro-rata fee of £500, if the work is not completed by the 31st May 2016 the Parish Council will charge £500 per month thereafter for the siting of the compound.

Concerns were raised at the lack of housekeeping around the site and it was agreed to highlight this to the contractors.

1603/11

Close

The meeting closed at 11.10am.

Signed.....

Dated