

**Minutes of Fremington Parish Council Finance and Personnel Committee Meeting
Held on Thursday 29th March 2018 at 11.00am at the Parish Council Offices,
12 Higher Road, Fremington**

- Present:** Cllrs Mrs S Kingdom (Chairman), D Chalmers, A Rennles and T Wood
Cllr Miss L Goodger as substitute
Mrs V Woodhouse, Parish Clerk
- 1803/36 **Apologies for Absence**
None.
- 1803/37 **Declarations of Interest**
None.
- 1803/38 **To agree the agenda as published**
It was **resolved** to agree the agenda as published.
- 1803/39 **To approve and sign the Minutes of the Finance and Personnel Committee Meeting held on Thursday 22nd February 2018 as a correct record**
Copies had already been circulated to all Members. It was **resolved**, with no votes to the contrary, to approve the Minutes of the meeting held on 22nd February 2018 as a correct record. Cllr Mrs Kingdom duly signed the minutes.
- 1803/40 **Chairman's Announcements**
The Chairman announced that Cllr Mrs Dyson had resigned from the Council following her relocation abroad.
- 1803/41 **Public Participation**
None.
- 1803/42 **Staff Salaries - To approve staff salaries for the months of February & March 2018**
It was **resolved** to approve the staff salaries, expenses, PAYE/NI and pension payments for the months of February & March 2018.
- 1803/43 **Accounts Due for Payment and Receipts - To examine and agree the accounts due for payment and receipts received for the period from 23rd February 2018 to 29th March 2018**
The Parish Clerk circulated the payment and receipt lists along with the Bank Reconciliation. It was **resolved**, with no votes to the contrary, to approve the payments totalling £28,564.65 and receipts totalling £2,342.49, copies of which are attached to these minutes as Appendix One.
- 1803/44 **To received notification of borrowing approval from the Ministry of Housing, Communities and Local Government**
The approval letter, along with the guidance, was circulated prior to the meeting. It was **resolved**, with no votes to the contrary, to apply for the loan as soon as possible to undertake the replacement of the Beechfield Centre project.
- 1803/45 **To receive and consider information relating to early renewal of photocopier lease**
Members considered the proposals for renewing the lease of the photocopier twelve months early. Members felt there would be more scope and savings if the current lease continued and it was **resolved**, with no votes to the contrary, to allow the current lease to expire before investigating the options for a new lease.

1803/46

Close

The meeting closed at 11.25am.

Signed Dated

DRAFT