

**Minutes of the Fremington Parish Council's Tews Lane Committee  
held on Thursday 23<sup>rd</sup> November 2017 at 12pm  
at the Parish Council Offices, 12 Higher Road, Fremington**

- Present:** Cllrs R Cann (Chairman), F Biederman, Mrs J Dyson, Mrs S Kingdom, B Sherborne and G Turner  
Mrs Victoria Woodhouse, Parish Clerk  
Mr Richard Sharples, Barnstaple Football Club
- 1711/56      **Apologies for Absence**  
Cllr Mrs J Flynn.
- 1711/57      **Declarations of interests**  
None.
- 1711/58      **To agree the agenda as published**  
It was **resolved**, with no votes to the contrary, to agree the agenda as published.
- 1711/59      **Chairman's Announcements**  
None.
- 1711/60      **To approve and sign the minutes of meeting held on 3<sup>rd</sup> August 2017 as a correct record**  
It was **resolved**, with no votes to the contrary, to approve the minutes of the meeting held on 3<sup>rd</sup> August 2017 as a correct record. Cllr Cann duly signed the minutes.
- 1711/61      **To receive update on the completion of the Pavilion and agree appointment of Architect**  
The Committee was informed that the quotation process to appoint an architect to alter the designs of the pavilion had been completed and the quotations had been considered. Following the receipt of references and the cost of the quotation it was **resolved**, with no votes to the contrary, to accept the quotation from Thomas Custom Architectural Services at a cost of £3,750 to alter the design of the pavilion.
- 1711/62      **To consider action following non-payment of invoices relating to hire charges**  
The Committee was informed that two invoices from August 2017 remained unpaid and two reminders had been sent. It was **resolved**, with no votes to the contrary, to allow the balances to be settled within fourteen days, if the invoices remained unpaid the Committee would commence legal proceedings to recover the outstanding amount.
- 1711/63      **To consider purchase and installation of entrance sign and removal of notice board**  
It was **resolved**, with no votes to the contrary, to purchase a good quality sign for the entrance to the site and to undertake works to enhance the entrance to the site. It was noted that the District Councillors would contribute some of their funds towards the project. It was further **resolved**, with no votes to the contrary, to give responsibility of the notice board to the Roundswell Residents' Association on a trial period of six months with a right for the Football Club and Parish Council to display information in the board via the Residents' Association if required.
- 1711/64      **To consider budgets for 2018-2019**  
Members considered the draft budgets, it was noted that the income from the site had reduced and the maintenance cost increase. The Committee discussed ways in which the income could be increased and the outgoings decreased. It was **resolved**, with no votes to the contrary, to endorse the budget but to continue to investigate a way to

decrease the gap between the income and expenditure for the site, it was agreed that the Clerk, Chairman and Vice-Chairman would meet with the Football Club to discuss the budgetary constraints and would investigate a PRI system for the building. The Committee discussed the cost to the Football Club of continually repairing the dugouts on site and it was agreed to write to the North Devon League and ask if they would consider dropping the requirement for dugouts and allow an area to be marked out to reduce the financial burden on the clubs.

1711/65

**Close**

There being no further business the meeting closed at 12.55pm.

Signed.....

Dated .....

DRAFT